

# Claim Notification

In the event of a claim, or any circumstance which you think could turn into a claim, please contact our office immediately(330-726-8850), or you can complete this form and fax it to our office at 330-726-4868 and we will contact you when we receive your fax.

Company Name\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Daytime Phone No.\_\_\_\_\_ Contact Person\_\_\_\_\_

Date of Loss\_\_\_\_\_ Time of Loss\_\_\_\_\_am/pm

Description of loss(specific location, what happened, type & extent of damages, vehicle and driver involved, etc.):

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Other parties involved(name, address, phone number, description of damages):

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Witnesses(name, address, phone number):

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